



### **Who Are You?**

Are you a **Smart Building Project Manager** passionate about leveraging technology to enhance user experiences, optimize building/operational efficiencies, and highly interested in the intersection of technology and business processes? Do you like to solve problems? Do you bring both strong engineering (technical) and interpersonal (soft) skills? Do you have a methodological mindset?

Other qualities we seek are –Enjoyment of ideation, collaboration, tools creation (development) and all around intellectual curiosity –Desire to work directly with clients of all shapes and sizes, to provide thought leadership, guidance and real-time clarity (explain it simply).

### **Who Are We?**

**The Clariant Group** is a leader in the execution of smart building projects. We are retained by real estate developers and Fortune 500 companies to produce innovative, flexible, integrated solutions. We are experts in designing integrated technology systems and creating customized experiences for real estate occupants which decrease CapEx and OpEx and/or generate revenue while enhancing productivity. Our integrated solutions require a methodical approach, engineering expertise, project management leadership, and a creative design.

### **What Is the Position?**

As a **Smart Building Project Manager**, you will be responsible for the following:

- i. Provide implementation oversight of the awarded Master Systems Integrator to ensure their conformance to delivery requirements which encompass:
  - a. Ensuring shop drawings & submittals are delivered in accordance with the outlined requirements.
  - b. Coordinating weekly status review meetings between client and associated vendors.
  - c. Lead integration efforts between an IoT Platform and service providers such as a Mobile Development team or target system vendors.
  - d. Oversee development efforts as part of the IoT Platform to meet defined requirements and project schedule
  - e. Coordinate and execute user acceptance testing, go-live transitions, and closeout.
- ii. Interfacing with clients, Architects, Engineers, construction trade contractors, and prospective vendors to ensure that all project coordination is properly communicated and understood by the project team.
- iii. Responsible for client expectation management, internal and external status report generation, staff timesheet review and approval, input to staff performance appraisals, etc.
- iv. Supervise tasks assigned to other engineers, designers, administrative staff, draftspersons, and other(s) who assist in specific assignments to ensure that the project is correctly staffed with administrative and technical managers to meet the project schedule.

- v. Establish and maintain the project plan by monitoring the projects progress, on time issuance of deliverables, mitigating any associated risk, and managing scope.
- vi. Running coordination meetings and taking detailed meeting minutes.
- vii. Ensure that project billing and invoicing are accurate and consistent, track and report project costs/expenses.
- viii. Responsible for positively representing the company at all project meetings.
- ix. Determine schedules, scopes and budgets for all vendors / trades.
- x. Record and manage project issues, escalates necessary to resolve issues.
- xi. Execute the selection process for a Master Systems Integrator and/or IoT Platform to guide clients in selecting the best options to achieve design requirements. Activities include:
  - a. Conducting an RFQ to identify capable vendors to receive the RFP;
  - b. Managing the overall schedule and ensuring timely response by all parties;
  - c. Facilitating the scoring and leveling of prospective candidates.

Implementing our solutions requires an understanding of hardware, software and network infrastructure / IoT, project management leadership, and curiosity. The ideal candidate also has significant experience presenting to Fortune 500 clients and C suite executives.

### **Basic Qualifications?**

Experience and familiarity with IoT and mobile technologies.

Familiar with software development life cycle methods

Undergraduate degree in Engineering (Mechanical, Electrical, Systems, Computer).

7+ years of relevant experience.

Experience with system/application integration through modern protocols (BACnet/IP, REST, JSON, etc.)

Experience working in a client-facing role and managing relationships.

Ability to read and mark up drawings with expertise.

Familiarity with the Construction Process and Team Members

Proficiency in MS Word MS Project, MS Visio and MS Excel

### **Ideal Qualifications?**

Worked as/for a Master Systems Integrator

PMP

Knowledge of Building Systems Sequence of Operation (BAS/BMS) in 3 or 4 Tier Model

Familiarity with IT Applications (Reservation, Visitor Management, CAFM)

Understanding of Enterprise Network Architecture

Prior experience in a technical role within a services organization.

Presentation skills with a high degree of comfort with both large and small audiences.

High level of comfort communicating effectively across internal and external organizations.

Demonstrated ability to adapt to new technologies and learn quickly.

Intellectual curiosity.

**Location:** REMOTE